

North Carolina Division of Social Services
Request for Confidential Information regarding Child Abuse, Neglect and Dependency

N.C. G.S. § 7B-311 mandates that information in the central registry shall be confidential, except as permitted by law. It is unlawful for any person who is authorized to receive information from the central registry to release that information to an unauthorized person.

Agency Information:

Name of Agency_____.

Name/Signature of Authorized requestor_____

Address_____

Phone_____ FAX_____

Your signature certifies that you are authorized to request this information and indicates that you will not re-disclose confidential information unless directly connected to mandated responsibilities.

Purpose of Request:

To aide in the completion of an open case resulting from abuse and neglect.

To assist with an open court case resulting from abuse and neglect.

To assist law enforcement investigating the abuse or neglect of a child.

Other_____

Names to be checked:

Children:

First Name	Middle Name	Last Name	Date of Birth	Sex/Race

Parents/Caretaker:

First Name	Middle Name	Last Name	Date of Birth	Sex/Race

Submit request by fax at (919) 715-6714 or mail to 325 N. Salisbury St, 2408 MSC, Raleigh, NC 27699-2408. For assistance please contact (919) 733-4622.

NOTE: According to NC state law, this form may not be used for CPS clearances to approve employment, foster or adoptive applications.

Results:

There is no information available

Your request cannot be processed based on the information supplied.

Please contact:

County Name	County Phone	County Address

NCDHHS Consultant_____ Date_____